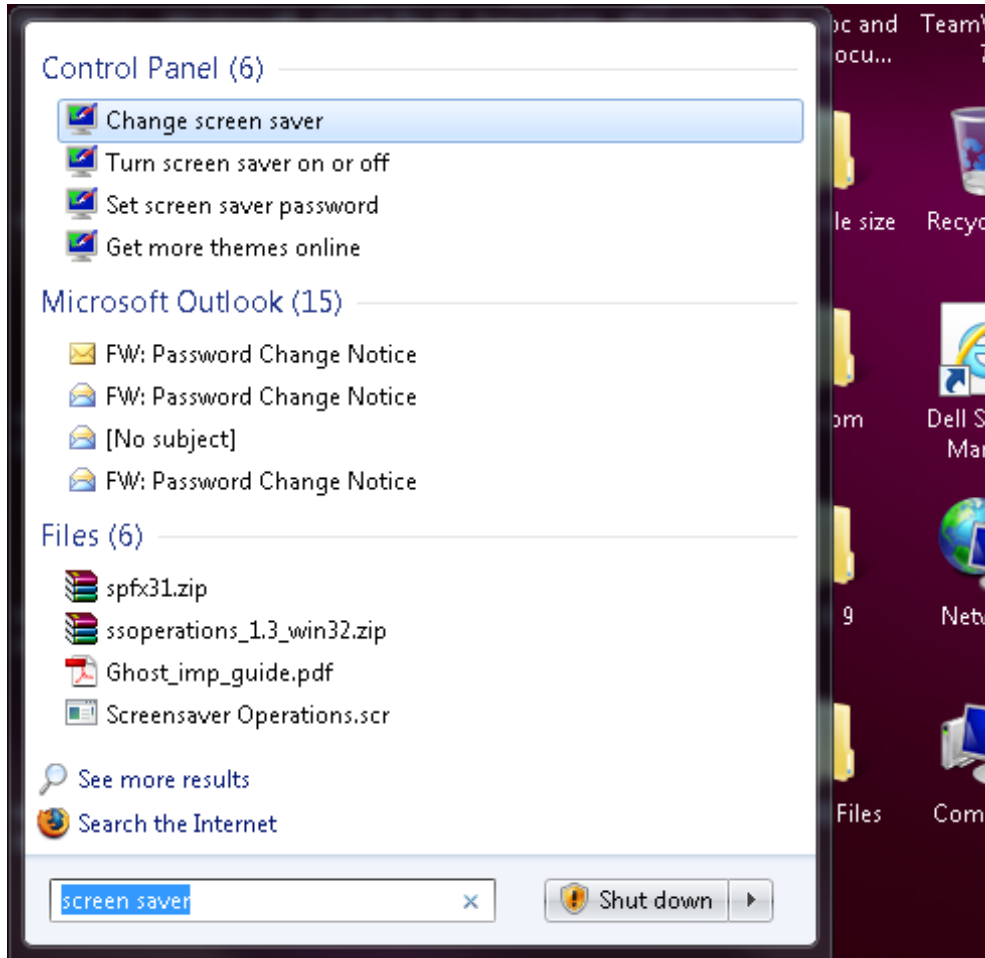# Step 1: After you are logged on to your computer, click on START (see Figure 1).
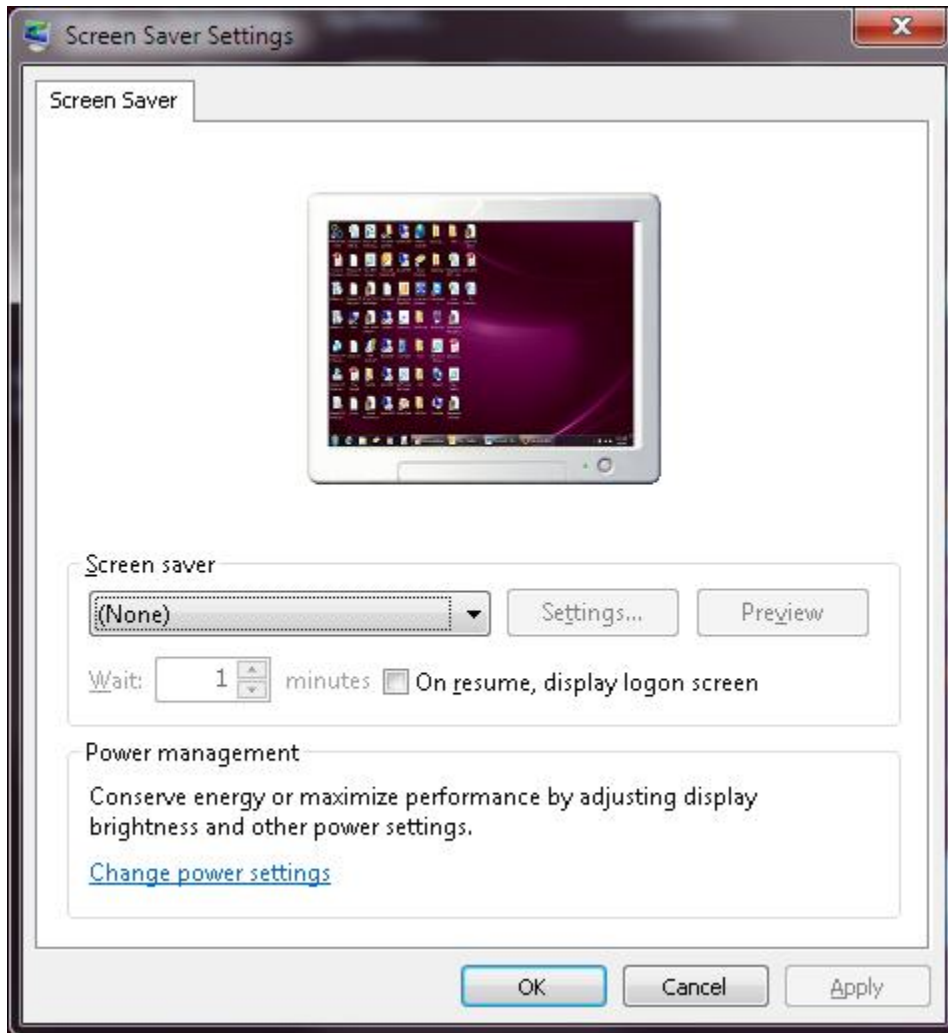
Figure 1

Step 2: Type the word screen saver (this is two words) in the search box and hit enter (see figure 2).

Figure 2

**If the first two steps were done correctly, you should see Figure 3.

Figure 3

**DO NOT PROCEDE TO THE NEXT STEP IF YOU CANNOT SEE THE PICURE ABOVE.

Step 3: This is where you would setup your screen saver password. Two adjustments on this screen.

1. Check the box next to "On resume, display logon screen"
2. Next to the word "Wait", put any number between 1-10. This is the number of minutes your computer will wait before the screen saver password will become active, if no activity is detected.
3. Click on apply and OK.

Figure 4