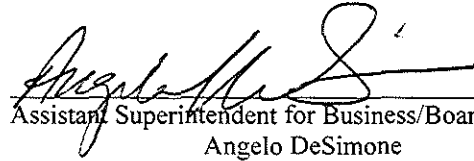


**RIDGEWOOD PUBLIC SCHOOLS
CORRECTIVE ACTION PLAN
FY11 AUDIT**



Superintendent
Dr. Daniel Fishbein



Assistant Superintendent for Business/Board Secretary
Angelo DeSimone

PRESENTED AT THE PUBLIC MEETING OF DECEMBER 19, 2011

Audit Area	Auditor's Finding	Auditor's Recommendation	Corrective Action	Implementation Date	Primary Responsibility	Status
Student Body Activities 2011-1	During our review of athletics and student body activities we noted one school and the athletic account did not adhere to district policies and procedures concerning maintenance of the books and records and preparation of bank reconciliations.	That the athletic account and one school adhere to district policies and procedures concerning maintenance of the books and records and preparation of bank reconciliations.	A review and mentoring process has been established for the Athletic Department. Mentoring will be provided by the former Athletic Director. Monthly reviews of the athletic account and the one school are to be performed by the Assistant BA for Purchasing.	Immediately	Business Administrator Assistant BA for Purchasing	In Progress