

**RIDGEWOOD PUBLIC SCHOOLS  
FINALIZED CORRECTIVE ACTION PLAN  
FY11 AUDIT**

\_\_\_\_\_  
Superintendent  
Dr. Daniel Fishbein

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Assistant Superintendent for Business/Board Secretary  
Angelo DeSimone

**PRESENTED AT THE PUBLIC MEETING OF DECEMBER 17, 2012**

<b>Audit Area</b>	<b>Auditor's Finding</b>	<b>Auditor's Recommendation</b>	<b>Corrective Action</b>	<b>Implementation Date</b>	<b>Primary Responsibility</b>	<b>Status</b>
<b>Student Body Activities</b>  <b>2011-1</b>	During our review of athletics and student body activities we noted one school and the athletic account did not adhere to district policies and procedures concerning maintenance of the books and records and preparation of bank reconciliations.	That the athletic account and one school adhere to district policies and procedures concerning maintenance of the books and records and preparation of bank reconciliations.	A review and mentoring process has been established for the Athletic Department. Mentoring will be provided by the former Athletic Director. Monthly reviews of the athletic account and the one school are to be performed by the Assistant BA for Purchasing.	Immediately	Business Administrator  Assistant BA for Purchasing	<b>Complete</b>