

*Summary of Fiscal Year 2015  
Audit Report of the  
Ridgewood Board of Education  
Bergen County, New Jersey as  
Required by N.J.S. 18A:23-4*

*June 30, 2015*

Ridgewood Board of Education  
Governmental Funds

Balance Sheet

Ridgewood School District

June 30, 2015

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Total Governmental Funds
<b>Assets</b>					
Cash and cash equivalents	\$ 1,100,777	\$ 980,585		\$ 3,103	\$ 2,084,465
Accounts receivable:					
State	1,610,041		\$ 1,397,974		3,008,015
Federal		351,579			351,579
Interfund	1,312,849				1,312,849
Other	81,103				81,103
Restricted assets:					
Cash and cash equivalents	3,318,989				3,318,989
Total assets	<u>\$ 7,423,759</u>	<u>\$ 1,332,164</u>	<u>\$ 1,397,974</u>	<u>\$ 3,103</u>	<u>\$ 10,157,000</u>
<b>Liabilities and fund balances</b>					
Liabilities:					
Accounts and retainage payable	\$ 521,107	\$ 31,026	\$ 105,677		\$ 657,810
Intergovernmental payables:					
State		2,760			2,760
Unearned revenue	269,080	218,123			487,203
Interfunds payable		99,670	1,078,215		1,177,885
Total liabilities	<u>790,187</u>	<u>351,579</u>	<u>1,183,892</u>		<u>2,325,658</u>
Fund balances:					
Restricted for:					
Capital reserve account	2,318,989				2,318,989
Emergency reserve account	1,000,000				1,000,000
Capital projects			214,082		214,082
Excess fund balance - prior year					
designated for subsequent years expenditures	750,000				750,000
Excess fund balance-current year	750,000				750,000
Debt service				\$ 3,103	3,103
Assigned to:					
Designated for subsequent years' expenditures		980,585			980,585
Other purposes	57,326				57,326
Unassigned	1,757,257				1,757,257
Total fund balances	<u>6,633,572</u>	<u>980,585</u>	<u>214,082</u>	<u>3,103</u>	<u>7,831,342</u>
Total liabilities and fund balances	<u>\$ 7,423,759</u>	<u>\$ 1,332,164</u>	<u>\$ 1,397,974</u>	<u>\$ 3,103</u>	<u>\$ 10,157,000</u>

Ridgewood Board of Education  
Governmental Funds

Statement of Revenues, Expenditures and Changes in Fund Balances

Year ended June 30, 2015

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Total Governmental Funds
<b>Revenues</b>					
Local sources:					
Local tax levy	\$ 86,223,037			\$ 3,214,082	\$ 89,437,119
Tuition	689,432				689,432
Interest on investments	13,391				13,391
Miscellaneous	1,282,353	\$ 859,720			2,142,073
Total local sources	88,208,213	859,720		3,214,082	92,282,015
State sources	13,188,561	3,066	\$ 259,029	474,078	13,924,734
Federal sources	2,103	1,254,038			1,256,141
Total revenues	101,398,877	2,116,824	259,029	3,688,160	107,462,890
<b>Expenditures</b>					
Current:					
Instruction	41,963,017	1,602,887			43,565,904
Undistributed-current:					
Instruction	6,896,926				6,896,926
Attendance/social work	39,856				39,856
Health services	708,684				708,684
Support services	9,302,711	414,004			9,716,715
Improvement of instruction	1,573,892				1,573,892
School Library	1,576,172				1,576,172
Instructional staff training	147,099				147,099
General administration	812,902				812,902
School administration	3,769,146				3,769,146
Required maintenance of plant services	1,310,664				1,310,664
Operation of plant	7,098,760				7,098,760
Student transportation	3,020,649				3,020,649
Central services	1,182,702				1,182,702
Administrative information technology	774,375				774,375
Unallocated benefits	10,254,380				10,254,380
On-behalf TPAF social security and medical contributions	9,428,970				9,428,970
Special schools	841,165				841,165
Capital outlay	1,006,033	1,556,854	898,977		3,461,864
Debt service:					
Principal				1,975,000	1,975,000
Interest				1,745,785	1,745,785
Total expenditures	101,708,103	3,573,745	898,977	3,720,785	109,901,610
Excess (Deficiency) of revenues over (under) expenditures	(309,226)	(1,456,921)	(639,948)	(32,625)	(2,438,720)
Other financing sources (uses):					
Capital leases (non-budgeted)		1,440,000			1,440,000
Transfers in			651,330		651,330
Transfers Out	(651,330)				(651,330)
Total other financing sources (uses)	(651,330)	1,440,000	651,330		1,440,000
Net change in fund balance	(960,556)	(16,921)	11,382	(32,625)	(998,720)
Fund balances, July 1	7,594,128	997,506	202,700	35,728	8,830,062
Fund balances, June 30	\$ 6,633,572	\$ 980,585	\$ 214,082	\$ 3,103	\$ 7,831,342

Ridgewood Board of Education

Recommendations

June 30, 2015

We suggest the following:

**Financial Planning, Accounting and Reporting**

- The District strengthen the controls surrounding the reconciliation procedures of the District's trial balance accounts to ensure all accounts are in agreement with supporting documentation.
- The District strengthen controls to ensure the purchasing process is properly adhered to.
- The District ensure that transfers are made on a monthly basis to cover any budgetary account lines that are in a deficit balance.
- The District strengthen its internal controls to ensure the approved travel maximum amount as required by *N.J.A.C. 6A:23A-7.1* is not exceeded.
- All non-incorporated vendors paid in excess of \$600 annually be issued a tax form 1099.

**Follow-up on Prior Year Findings**

In accordance with *Government Auditing Standards*, our procedures included a review of all prior year recommendations including findings. Corrective action had been taken on all prior year findings with the exception of the following, which is repeated in this year's recommendations.

- We suggest the District strengthen controls to ensure the purchasing process is properly adhered to.